



**1 State Street  
Batavia, NY 14020**

**Phone: 585-344-0200 TTY: 711  
Fax: 585-344-2864  
Email: [info@wtbatavia.com](mailto:info@wtbatavia.com)**

Dear Applicant:

Attached is the application for residency at Washington Towers. Please read all pages thoroughly to become familiar with the application process.

All pages of the application must be completed. Do not leave any blank spaces. Any questions that do not pertain to you should be filled in with an "N/A". Additionally, all applications must be signed and dated. Any application received that is not completely filled out cannot be accepted and will be returned to you.

Currently, the income limit for our "Elderly" housing is \$30,250.00 for one person and 34,500.00 for two people.

Please be aware that there is a waiting list for apartments and the date which an apartment may be available to you is dependent on many factors, such as: the date the completed application is returned, the length of the waiting list and the number and frequency of move outs of existing tenants.

You are encouraged to call us if you need assistance filling out your application. We cannot complete the application for you; however, we can answer any questions you may have.

The Management of Washington Towers is committed to providing equal housing opportunities to all qualified applicants. Furthermore, it is our goal to provide pleasant and affordable housing to elderly families.

Again, if you have any questions or need further assistance, do not hesitate to contact us at your convenience. Please call to set up a personal interview appointment to return your completed application and tour our facility.

Thank you.

Valerie Tidwell  
Property Manager

**Smoke Free Facility**

